

Event:			
Event Coordinator:			
Date of Event:			
Expenses:	Amounts	Income:	Amounts
		\$20 x	
		\$10 x	
		\$5 x	
		Total Bills	
		\$2 x	
		\$1 x	
		25 cents x	
		10 cents x	
		5 cents x	
		1 cent x	
Total Expenses:		Total of Coin	
Float:		Add total of Bills (+)	
Total Expense + Float		Total Cash before expense	
	⇒	Subtract Total Expenses + Float (-)	
		Total income from Event	

*****Attach all receipts to Expense Reimbursement Form and submit to treasurer*****